

LAKE FOREST PROPERT MGMT REPORT 3/5/2020

Spring is in the Air! The master keys have been relocated to hot tub mechanical room In the key safe. Construction team is still needing access for punch list items.

Hot tub area has been doing well no major issues to report. The hot tubs have been getting a fair amount of use. This week we have drained tubs 2x. This month 9x. Most of the hot tub building has been painted hopefully we will get some good weather to finish...

Changed 1 light bulb.

A full trash sweep of the lake forest property.

Cleaned all entrances and trash room.

refilled ice melt buckets out in front of blds A,B,C,and D

Trash pick up has been doing better. No issues to report

We have had issues with ice build up in front of A,B,C,and D bld entrances. Numerous home owners have expressed concern with Ice build up. Bob seibert has taken over communicating with Emore snow removal due to concerns with budget

Concern about ice build up on roofs of A,B,C,D blds possible roof, ice removal needed. Obtained an estimate to shovel garage flat roofs. Garage flat roofs are being shoveled today 3/5/2020 to prevent possible leaks and property damage.

A unit in E bld Homeowner requested snow removal from roof in E bld Kathy approved. Drying company found no evidence of moisture in unit other then shower condensation

A unit in A bld Homeowner requested snow removal from roof in A bld Kathy approved. Home owner has water damage above living room sliding glass door

Fire alarm system is scheduled for wireless install, at some time during the Month of March

Snow melt system in front of garages C and D seems to be working without tripping breaker for a few weeks now since electrician serviced system.

Spring projects.

1. Construction debri clean up especially rear lawn
2. Hot tub sand filter cleaning and repairs
3. Power washing all entrys cleaning all light fixtures in entrys
4. Front entrance sign repairs and new lighting

Thanks for your business!

Keith Mcbrearty