

**POLICY CONCERNING CONDUCT OF MEETINGS
OF
MOUNTAIN SIDE HOMEOWNERS' ASSOCIATION, INC.
AND
MOUNTAIN SIDE CONDOMINIUM ASSOCIATION**

WHEREAS Mountain Side Homeowners' Association, Inc. and Mountain Side Condominium Association, Colorado nonprofit corporations (collectively the "**Association**") are required to adopt a responsible governance policy concerning conduct of meetings pursuant to COLO. REV. STAT. § 38-33.3-209.5(1)(b)(II).

NOW THEREFORE, the Association has adopted the following responsible governance policy as part of its rules and regulations:

1. Rules of Order. Meetings will be conducted in accordance with the bylaws of the Association and the Association's executive board may require that meetings (all or part) be conducted in accordance with the current edition of Robert's Rules of Order.
2. Executive Board Meetings.
 - 2.1. All meetings of the Association's executive board shall be open to all Owners, and all votes shall be conducted during an open meeting except where permitted to be conducted in executive session.
 - 2.2. Agendas, if available, of meetings of the executive board will be available to Owners upon request, but Owners are not entitled to special notice of meetings of the executive board and the agendas need not be provided before any meeting.
 - 2.3. Executive board meetings may be conducted by conference call, in which case the executive board shall arrange means for Owners to listen and be heard upon request.
 - 2.4. The person presiding over a meeting of the executive board may limit the time given to a particular topic or participant.
 - 2.5. The executive board may conduct an executive session and restrict attendance to executive board members and any others designated by the executive board for any of the following reasons:
 - 2.5.1. To consult with legal counsel concerning disputes that are the subject of pending or imminent court proceedings or matters that are privileged or confidential between attorney and client;
 - 2.5.2. To discuss matters pertaining to employees of the Association or the managing agent's contract or involving the employment, promotion, discipline, or dismissal of an officer, agent, or employee of the Association;
 - 2.5.3. Investigative proceedings concerning possible or actual criminal misconduct;
 - 2.5.4. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy;
 - 2.5.5. Review of or discussion relating to any written or oral communication from legal counsel.

CERTIFICATION:

The foregoing policy was adopted unanimously by both Boards at the Combined Boards of Directors meeting held on 11/15/14 and is so reflected in the minutes.

The
Klug Law Firm,LLC
Klug Law Firm,LLC