## To all Snowdance Manor Owners:

During the annual meeting in September, all owners were reminded that it is necessary to obtain a county building permit for all unit renovations, including construction, electrical and plumbing. Since that time the board has been in touch with the county to obtain additional information. Due to the age of our building, Snowdance Manor does not meet current building codes. Therefore, when any changes are made to units they must be brought up to current requirements. This includes the addition of lights, removal or replacement of bathtubs, changes to fireplaces, and moving or adding wiring or plumbing.

Another topic discussed at the meeting is the sound transmission from upper units to lower ones. In order to minimize this problem, we would like to adopt new rules for replacing flooring, whether changing from carpets to hard flooring or replacing hard flooring. We would be happy to pass those rules on if anyone is considering updating their floors.

In order to make the construction and remodeling process as smooth as possible, all owners must notify our Property Management Company prior to beginning work, including a description of the project to be done and a copy of your building permit. Please email Kevin Lovett of Summit Resort Group at klovett@srgsummit.com.

We are very grateful for your cooperation. These rules will help to ensure the safety and comfort of all owners and occupants during the construction process and upon completion of the work.

Thank you.

The Snowdance Manor Board of Directors