

**Blue River Run  
Board Meeting  
May 30, 2023  
2:00 PM**

**I. Call to Order:**

The meeting was called to order at 2:00 PM. Mike Mueller, Allen Kvidera, Wiebe Gortmaker, Dianne Chisholm, and Mark Burgeson were present in person or by Zoom video conference call. Kelly Schneweis, and Shane Car were representing SRG.

**II. Roof Replacement Discussion**

The roof replacement project was discussed. The Board would like NW Roofing to inspect all heat tape and reuse working heat tape on all buildings. NW Roofing will be instructed to take photos of all existing heat tape and return heat tape to the exact location unless otherwise specified by the Board or SRG. Shane will need to be available to assist with heat tape inspection to provide property access. Heat tape will be concentrated in the valleys of the Tan Townhomes and along the new TPO once installed to help mitigate ice build-up. Also, the Board would like all gutters and downspouts cleaned of debris.

The Board developed a final list of additional items and would like SRG to type the list and send it to the Board for final review prior to submitting to NW Roofing. Once the Board approves the additional items list then SRG will send it to NW Roofing to begin the roof replacement project.

NW Roofing was approved to begin staging materials and equipment the week of June 5<sup>th</sup>-9<sup>th</sup>.

**III. Owner Open Forum**

No owners attended the meeting.

**IV. Next Meeting Date**

The next regular meeting of the Board of Directors is scheduled for June 16, 2023, at 2pm.

**V. Adjournment**

Dianne moved to adjourn the meeting at 4:19 pm. Mark seconded the motion and the meeting was adjourned.

Board Member Approval: \_\_\_\_\_ Approved \_\_\_\_\_ Date: \_\_\_\_\_ 7.14.23 \_\_\_\_\_