



May 6th, 2024

Dear Brook Forest Owner,

Please find the enclosed Annual Meeting notice/proxy form and the Agenda for the 2024 Annual Meeting. It is important that you take a moment to complete and return the proxy form. A quorum will be necessary to conduct business and your proxy will assure enough representation. Please return the proxy, even if you plan to attend, just in case you have a last minute change in plans.

The Annual Meeting will be Wednesday June 5th at 5:00pm. We hope you plan to attend. In order to increase owner attendance this meeting will be held via Zoom. A link to join the meeting is below. We will send a reminder as the date approaches.

<https://us02web.zoom.us/j/87575065168?pwd=bW9odHk0TIV5Q0EvU3VrNEd0Z3g5Zz09>

If you have any questions, please contact Gail Filkowski with Summit Resort Group Property Management at 970-468-9137 or by email at gfilkowski@srgsummit.com

Thank you,

Brook Forest Condominium Association

Board of Directors:

Matt McElhiney

Doyle Tinkey

Dan Doran

Carol Goett

Fred Hearty

Dale Falini

BROOK FOREST HOME OWNERS ASSOCIATION
ANNUAL MEETING NOTICE

May 6th, 2024

Dear Brook Forest Owners,

The Annual Meeting of the Brook Forest Condominium Association will be held on Wednesday June 5th at 5:00pm via Zoom videoconference. We are hoping all of you can attend this important meeting. Please mail back this proxy indicating if you will be attending, as *we need a quorum to conduct this meeting.*

I (we) _____ of unit _____ plan to be present at the meeting of the Association at 5:00pm, Wednesday June 5th via Zoom.

_____ Sorry, I (we) cannot attend. (Please execute proxy below)

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PROXY

KNOW ALL PERSONS BY THESE PRESENT THAT I (WE) _____
(Print name)

OF _____ DO HEREBY CONSTITUTE AND APPOINT
(Unit #)

(Print name of another owner or Board Member)

OR MATT MCELHINEY (HOA PRESIDENT) IF LEFT BLANK ABOVE

My(our) true and lawful attorney for me(us) in my(our) name, place and stead to vote as my (our) proxy at the meeting of the members of the Brook Forest Condominium Association, June 5th 2024, or at any adjournment thereof, according to the number of votes I(we) should be entitled to cast if there personally present, with full power of substitution, thereby ratifying all that my(our) said attorney, or his/her substitute, may do in my(our) behalf.

Signature/date/unit #

PLEASE RETURN THIS PROXY TO:

Summit Resort Group Fax: 970-468-2556

P.O. Box 2590 Email: gfilkowski@srgsummit.com

Dillon, CO 80435

Attn: Gail Filkowski



**BROOK FOREST CONDOMINIUM ASSOCIATION
ANNUAL HOMEOWNERS MEETING
JUNE 5TH 5:00PM
ZOOM VIDEOCONFERENCE**

AGENDA

- I. CALL TO ORDER & INTRODUCTIONS**
- II. PROOF OF NOTIFICATION / PROXY**
- III. APPROVE MINUTES OF LAST ANNUAL MEETING**
- IV. FINANCIAL REPORT**
- V. MANAGING AGENT'S REPORT**
- VI. ASSOCIATION BUSINESS**
- VII. APPOINTMENT OF DIRECTORS**
- VIII. OWNER EDUCATION**
- IX. ANNUAL DISCLOSURE**
- X. NEXT MEETING DATE**
- XI. ADJOURNMENT**
- XII. OWNERS ONLY FORUM**