



Mountainside Condominium and Homeowners Association

Combined BOD Meeting Minutes – December 8th, 2022

I. CALL TO ORDER

The meeting was called to order by Lucinda Greene at 9:00 am on Friday, January 6th.

Committee members in attendance introduced themselves:

David Arnold

Lucinda Greene

Sandy Hayward

Katey Shirey

From Summit Resort Group: Kevin Carson, Community Association Manager

II. PROPERTY OWNERS' FORUM

No property members attended the meeting

III. APPROVAL OF PREVIOUS MEETING MINUTES

Since this was the first meeting of the Landscape committee, no previous meeting minutes were available.

IV. CONSENT AGENDA (Actions via E-mail)

No items were approved by e-mail.

V. FINANCIALS

The Landscape committee does not prepare separate financial reports

VI. COMMITTEE BUSINESS

A. Elections

Katey Shirey was elected Chair of the Landscape Committee. She was nominated by Lucinda Greene with a second by Sandy Hayward.

Lucinda Greene agreed to serve as interim Secretary of the Committee.

B. Committee Charter



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Committee members reviewed the Board Charter authorizing the establishment of the Landscape Committee and delegation of responsibilities. These responsibilities include:

1. Review current landscape installation.
2. Establish goals for updated landscape to include water-wise conservation practices.
3. Review bids to engage outside landscape architect to create comprehensive plan that includes current plant inventory (as-builts) and proposed plant, hardscape and irrigation changes to be implemented over time.
4. Review on-going maintenance and update annual maintenance checklist as needed.
5. Fire mitigation to be addressed in all proposed landscape plans

Proposed Landscape Installation 2023:

Annuals:

Neils Lunceford provided a bid for the Clubhouse installation of annuals. Due to the proposed cost, the committee asked Kevin Carson to obtain additional bids for the custom containers and hanging baskets. The committee asked Kevin to determine if Mountainside owned the pots currently stored at the Lunceford facility. Kevin Carson noted that since some garage storage rooms had been cleaned out, we now had room to store the pots over the winter at Mountainside.

Lucinda Greene will provide a bid (at cost) from Welby Gardens for the 10 annual flats to be installed in the pool beds along with a bid (at cost) for the 4 hanging baskets.

Kevin Carson will ask Gardens by Grace for a bid for the custom containers.

Perennials:

The committee asked for a bid for additional perennial plants to be installed in the parking medians, pool and by the tennis court. Lucinda Greene will prepare a list and provide a bid (at cost) from Alameda Wholesale.

Groundskeeping/Maintenance schedule:

David shared the existing maintenance schedule and staff tasklist for the summer growing season with the Committee. After discussion, a few edits were suggested and agreed to. Katey Shirey will update the task list. David briefly shared recent updates to sprinkler system and work still in process. Please direct questions on sprinklers to mountainsidedsprinklerhelp@yahoo.com.

Updated landscape plan:



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The Committee tabled discussion on development of a new landscape plan for the campus, pending receipt of surveys previously performed.

VII. NEXT MEETING SCHEDULE

The next Committee meeting was scheduled for April 7th at 9:00am via Zoom.

VIII. ADJOURNMENT

With no further business, the meeting was adjourned at 10:00 am